



Small Business Wage Subsidy (SBWS) Program



For employers:

**How do we determine if an employer is
included in the pre-qualified list
of the SBWS?**

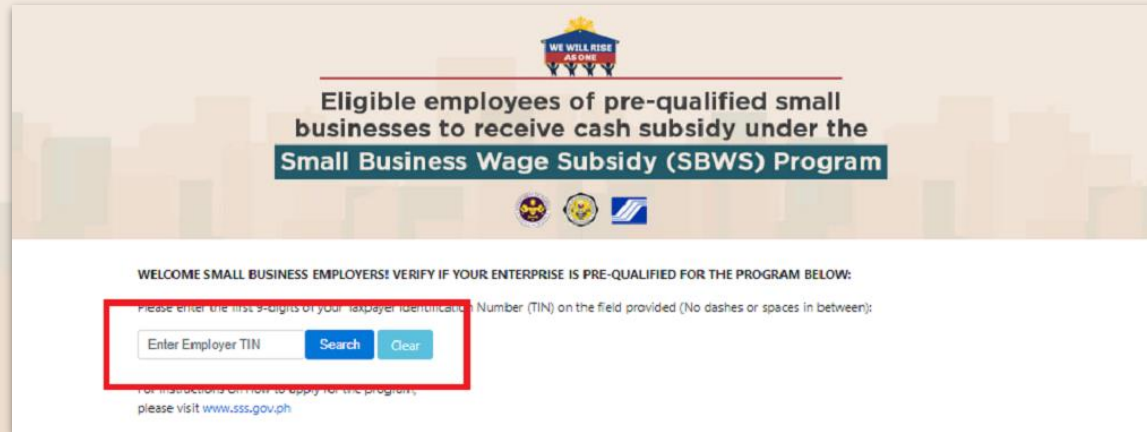


How do we determine if an employer is included in the pre-qualified list of the SBWS?

1. Using your web browser, **go to the BIR website (www.bir.gov.ph)**. Ensure that you have a stable internet connection.
2. Click on the **SBWS icon** found on the BIR homepage. This will take you to the SBWS program query homepage.



How do we determine if an employer is included in the pre-qualified list of the SBWS?




The screenshot shows the official website for the Small Business Wage Subsidy (SBWS) Program. At the top, there is a banner with the text "Eligible employees of pre-qualified small businesses to receive cash subsidy under the Small Business Wage Subsidy (SBWS) Program" and a "WE WILL RISE AS ONE" logo. Below the banner, there are three logos: the Department of Trade and Industry (DTI), the Department of Labor (DOLE), and the Social Security System (SSS). The main content area has a heading "WELCOME SMALL BUSINESS EMPLOYERS! VERIFY IF YOUR ENTERPRISE IS PRE-QUALIFIED FOR THE PROGRAM BELOW:". Below this, there is a text input field labeled "Enter Employer TIN" and two buttons, "Search" and "Clear". A red rectangle highlights the input field and the "Search" button. Below the input field, there is a small text link: "For instructions on how to apply for the program, please visit www.sss.gov.ph".

STEP 3: Enter the 9-digit TIN in the Search field. Ensure that your TIN is valid and owned by you. BIR recommends that you check your **Certificate of Registration** to ensure the accuracy of information. After encoding the TIN, click on the “Search” button.



How do we determine if an employer is included in the pre-qualified list of the SBWS?



Eligible employees of pre-qualified small businesses to receive cash subsidy under the Small Business Wage Subsidy (SBWS) Program



WELCOME SMALL BUSINESS EMPLOYERS! VERIFY IF YOUR ENTERPRISE IS PRE-QUALIFIED FOR THE PROGRAM BELOW:

Please enter the first 9-digits of your Taxpayer Identification Number (TIN) on the field provided (No dashes or spaces in between):

For instructions on how to apply for the program, please visit www.sss.gov.ph

Congratulations, your business is pre-qualified to apply for the Small Business Wage Subsidy (SBWS) program. Pre-qualification does not necessarily mean eligibility to the program. The pre-qualified small business employer and its employees must meet the eligibility requirements of the Social Security System (SSS).

To continue, please note your alphanumeric passcode as it will be required by the my.SSS system during your application.

[Take me back to the instructions on how to apply for the program.](#)

Registered Name: NRP Inc.

Passcode: A7890CVB56QW

IF YOU ARE QUALIFIED, a green prompt will pop up.

If you are a corporation, the details that will show are your registered name or business name and passcode. **Copy the passcode.**



How do we determine if an employer is included in the pre-qualified list of the SBWS?

IF YOU ARE QUALIFIED, a green prompt will pop up.

If you are a sole proprietorship, the details that will show are your registered name or business name and passcode. **Copy the passcode.**

Eligible employees of pre-qualified small businesses to receive cash subsidy under the Small Business Wage Subsidy (SBWS) Program

WELCOME SMALL BUSINESS EMPLOYERS! VERIFY IF YOUR ENTERPRISE IS PRE-QUALIFIED FOR THE PROGRAM BELOW:

Please enter the first 9 digits of your Taxpayer Identification Number (TIN) on the field provided (No dashes or spaces in between):

Enter Employer TIN

For instructions on how to apply for the program, please visit www.sss.gov.ph

Congratulations, your business is pre-qualified to apply for the Small Business Wage Subsidy (SBWS) program. Pre-qualification does not necessarily mean eligibility to the program. The pre-qualified small business employer and its employees must meet the eligibility requirements of the Social Security System (SSS).

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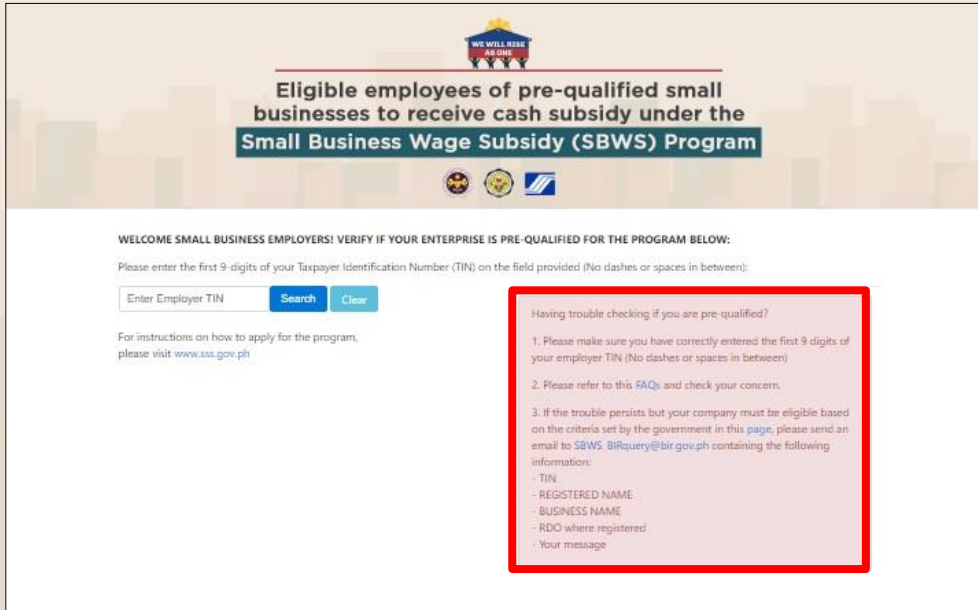
Registered Name: DELA CRUZ JUAN SANTOS

Business Name: NRP Enterprise

Passcode: A1234BCD56QW



How do we determine if an employer is included in the pre-qualified list of the SBWS?



The screenshot displays the SBWS portal interface. At the top, a banner reads "Eligible employees of pre-qualified small businesses to receive cash subsidy under the Small Business Wage Subsidy (SBWS) Program" with the "WE WILL RISE AS ONE" logo. Below this, a section titled "WELCOME SMALL BUSINESS EMPLOYERS! VERIFY IF YOUR ENTERPRISE IS PRE-QUALIFIED FOR THE PROGRAM BELOW:" contains a form. The form has a text input field labeled "Enter Employer TIN" and two buttons: "Search" and "Clear". Below the form, a note states: "For instructions on how to apply for the program, please visit www.sbs.gov.ph". To the right of the form, a red-bordered box highlights a "Having trouble checking if you are pre-qualified?" section with the following instructions:

1. Please make sure you have correctly entered the first 9 digits of your employer TIN (No dashes or spaces in between)
2. Please refer to this [FAQs](#) and check your concern.
3. If the trouble persists but your company must be eligible based on the criteria set by the government in this [page](#), please send an email to SBWS_BIRquery@bir.gov.ph containing the following information:
 - TIN
 - REGISTERED NAME
 - BUSINESS NAME
 - RDO where registered
 - Your message

IF YOU ARE NOT QUALIFIED OR YOU ENTERED A WRONG TIN, a red prompt will pop up.

For any questions on eligibility criteria, you may send an email to SBWS_BIRquery@bir.gov.ph with the following information: TIN, registered name or business name, RDO code, and your message.

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To continue, please note your alphanumeric passcode as it will be required by the my.SSS system during your application.

[Take me back to the instructions on how to apply for the program.](#)



Registered Name:	DELA CRUZ JUAN SANTOS
Business Name:	NRP Enterprise
Passcode:	A1234BCD56QW

STEP 4: Take note of the “Passcode” as this will be used to apply for the SBWS.

After getting the passcode, go to the SSS website (www.sss.gov.ph) to login to your My.SSS account.

For inquiries on pre-qualification:

You can send an email to BIR at SBWS_BIRquery@bir.gov.ph with the following information:

- TIN
-  Registered Name or Business Name 
- Revenue District Office (RDO) where registered
- Your Message

